**Contract Number:** E20191482-001  
**Amendment #:** 1  
**To the Agreement for the Period of**  
October 1, 2018 to September 30, 2019  
**Between the Michigan Department of Health and Human Services**  
and  
**Kent County CMH Authority network180**  
**for**  
First Episode Psychosis

<table>
<thead>
<tr>
<th>1. Reimbursement Method:</th>
<th>Staffing Grant</th>
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</thead>
<tbody>
<tr>
<td>2. Type of Award:</td>
<td>Subrecipient</td>
</tr>
</tbody>
</table>

3. **Type of Project:** Not Research & Development

4. **Purpose/Justification:**  
The purpose of this amendment is to increase the total agreement amount from $1,823,385.00 to $2,221,223.00 and the Department's agreement amount from $1,650,128.00 to $2,036,326.00, and modify the facesheet, budget and workplan.

7. **Contractor Requirements:**  
See revised attached Statement of Work for additional agency requirements and performance/progress reporting requirements.

8. **Department Requirements:**  
No Changes

9. **Budget and Agreement Amount:**  
See revised attached program summary and cost detail budgets.

10. **Total Agreement Amount:** $2,221,223.00
Statement of Work

Objective:
Easter Seals Michigan will attain the expanded program capacity of 45 individuals.

Activity:
Easter Seals Michigan will screen and enroll individuals.

Responsible Staff:
Project Director - Easter Seals Michigan

Date Range:
10/01/2018 - 09/30/2019

Expected Outcome:
Enrollment will increase to 45 individuals

Measurement:
Enrollment will equate to 42-45 individuals at any given time.

Objective:
Enrollment in each implementation team (2014 & 2016) will be maintained at no more than 3 participants below capacity at any given time, once capacity is initially achieved.

Activity:
Each contracted provider agency will ensure guidelines and processes are established and followed to enroll new program participants as existing program participants dis-enroll, attain maintenance status, or "graduate."

Responsible Staff:
Program Directors of implementation teams

Date Range:
10/01/2018 - 09/30/2019

Expected Outcome:
Enrollment will be maintained at no more than 3 participants below capacity at any given time: InterAct Grand Rapids, ETC, & Easter Seals capacity = 45; InterAct- Kalamazoo capacity = 30

Measurement:
Enrollment will be maintained at no more than 3 participants below capacity at any given time: InterAct Grand Rapids, ETC, & Easter Seals capacity = 45; InterAct- Kalamazoo capacity = 30

Objective:
Implementation agencies will maximize reimbursements from sources other than grant funds, including program participant insurance benefits.

Activity:
Implementation agencies will complete tasks necessary within 90 days for all staff eligible to be paneled with third party payers where new staff is/are hired, a previously ineligible staff is identified as potentially being eligible, or, a program participant is enrolled whose insurance benefit is new to the implementation agency.

Responsible Staff:
Implementation agencies

Date Range:
10/01/2018 - 09/30/2019

Expected Outcome:
Eligible individual providers (therapists, prescribers) will be paneled by all payers accepting paneled providers

Measurement:
Providers will submit applications within 90 days of new employee hire, identification of a staff being potentially eligible for paneling, or enrollment of the program participant, for 100% of payers accepting new paneled providers

Activity:
Implementation agencies will ensure each program participant’s assigned staff has licensing and credentials required in order to submit for reimbursement under the participant’s insurance benefit.

Responsible Staff:
Implementation agencies

Date Range:
10/01/2018 - 09/30/2019

Expected Outcome:
100% of claims for services for program participants having a benefit for therapy and/or psychiatric medication review will be submitted for reimbursement to the third party payer

Measurement:
100% of claims for services for program participants having a benefit for therapy and/or psychiatric medication review will be submitted for reimbursement to the third party payer

Objective:
To promote the sustainability of FEP treatment programs

Activity:
Attend trainings, webinars, and access other resources focused on fiscal sustainability of FEP- Coordinated Specialty Care treatment, to be able to advocate as needed in the interest of Michigan’s efforts.

Responsible Staff:
Network180, implementation teams

Date Range:
10/01/2018 - 09/30/2019

Expected Outcome:
Network180 will have an understanding of the current environment, be able to share the information with sites and MDHHS, as well as advocate as needed

Measurement:
Network180 will access resources and report on the information at least quarterly in reporting to MDHHS
Activity: As opportunity arises, agencies/providers will pursue conversation with primary payers of insurance benefits regarding development of a bundled or non-traditional payment structure for FEP services. Collaborative efforts between providers should be leveraged in this pursuit.

Responsible Staff: Network180, implementation agencies
Date Range: 10/01/2018 - 09/30/2019
Expected Outcome: Documented efforts to develop funding for FEP programs
Measurement: Documentation will describe opportunities that presented

Activity: As opportunity arises, agencies/providers will provide education and input to organizations, such as NAMI Michigan, on FEP- Coordinated Specialty Care treatment, to promote work benefiting sustainability of programs.

Responsible Staff: Network180, implementation agencies
Date Range: 10/01/2018 - 09/30/2019
Expected Outcome: Documented efforts to develop funding for FEP programs
Measurement: Documentation will describe opportunities that presented

Activity: Attend conferences, trainings, webinars, and access other resources focused on promoting knowledge and skills that will benefit provision of FEP- Coordinated Specialty Care services and treatment

Responsible Staff: Network180, implementation teams
Date Range: 10/01/2018 - 09/30/2019
Expected Outcome: Increased knowledge and skills on topics connected with FEP- Coordinated Specialty Care services and treatment.
Measurement: Individuals will be able to state how attendance benefited them in their role in provision of FEP- Coordinated Specialty Care services and treatment.

Objective: All implementation teams’ staff will maintain fidelity to the CSC model of care
Activity: ETCH, LLC will provide oversight for activities to monitor all implementation teams’ staff fidelity to CSC care.

Responsible Staff: ETCH, LLC; implementation teams
Date Range: 10/01/2018 - 09/30/2019
Expected Outcome: All staff will maintain fidelity to the model of care
Measurement: ETCH, LLC will report maintenance to the CSC model of care

Objective: Implementation teams’ staff including Project Directors, FE, IRT, and SEE will individually obtain certification in the NAVIGATE model of care. ETCH, LLC will provide oversight for activities to monitor all implementation teams’ staff process, receiving consultation from the National NAVIGATE
Activity: All uncertified implementation team Project Directors, FE, IRT, SEE will participate in the required activities set forth by the National NAVIGATE to be certified.

Responsible Staff: Certified staff at ETCH, LLC; uncertified staff
Date Range: 10/01/2018 - 09/30/2019
Expected Outcome: Implementation teams’ individual staff will achieve certification
Measurement: Certification of individual team members

Objective: Outcomes on treatment for first episode psychosis will be available
Activity: Implementation teams will collect and report outcomes data per the established evaluation process

Responsible Staff: Implementation teams
Date Range: 10/01/2018 - 09/30/2019
Expected Outcome: Raw data will be available for analysis
Measurement: All sites will submit complete data to support outcomes per the evaluation process

Activity: Outcomes data will be analyzed and reported to MDHHS
Responsible Staff: Network180, contracted provider (Katy Thakkar)
Date Range: 10/01/2018 - 09/30/2019
Expected Outcome: Data analysis and presentation will be reported to MDHHS at least annually (FY 2018 data will be reported by 3/31/19, FY 2019 data will be reported by 3/31/20)
Measurement: Data analysis and presentation will be available at least annually
Objective:
To expand knowledge and education of FEP, treatment and resources

Activity:
The webpage, Michigan Minds Empowered, will be maintained with relevant information

Responsible Staff: Network180; ETCH, LLC; One Minds Institute/Strong365

Date Range: 10/01/2018 - 09/30/2019

Expected Outcome: The webpage will contain relevant, up-to-date information and resources

Measurement: The information will be up-to-date and relevant

Objective:
To expand capacity of one existing FEP team and contract with up to two new teams to implement FEP services using the NAVIGATE model of care.

Activity:
InterAct of Grand Rapids (Kent County) will add staff capacity to enroll 10 additional program participants.

Responsible Staff: Program Director of InterAct of Grand Rapids

Date Range: 01/01/2019 - 09/30/2019

Expected Outcome: Enrollment will increase to 55 individuals

Measurement: Enrollment will equate to 52-55 individuals at any given time.

Activity:
Release a Request for Proposal (RFP) to solicit applications to develop a team(s) to implement FEP services.

Responsible Staff: Network180

Date Range: 01/01/2019 - 09/30/2019

Expected Outcome: RFP will be released

Measurement: RFP released

Activity:
Organizations/agencies/teams selected through an objective scoring process

Responsible Staff: Network180

Date Range: 01/01/2019 - 09/30/2019

Expected Outcome: Up to two teams will be selected

Measurement: Two teams will be selected

Activity:
Execute contract with selected organizations/agencies/teams

Responsible Staff: Network180

Date Range: 01/01/2019 - 09/30/2019

Expected Outcome: Contract will be executed

Measurement: Fully signed contract(s) will be executed

Objective:
New implementation team(s) will be trained in the NAVIGATE model of care

Activity:
Implementation team(s) will attend and complete all requirements associated with initial training

Responsible Staff: Network180; ETCH, LLC; implementation team(s)

Date Range: 01/01/2019 - 09/30/2019

Expected Outcome: Implementation team(s) will be trained in NAVIGATE

Measurement: Implementation team(s) will complete training

Objective:
Each new implementation team will enroll at least 6-8 new program participants by the end of the fiscal year

Activity:
Implementation team(s) will develop referral sources

Responsible Staff: Implementation teams

Date Range: 01/01/2019 - 09/30/2019

Expected Outcome: Implementation team(s) will receive referrals

Measurement: Receipt of referrals

Activity:
Implementation team(s) will screen and enroll individuals

Responsible Staff: Implementation team(s)

Date Range: 01/01/2019 - 09/30/2019

Expected Outcome: Individuals will be enrolled in FEP services

Measurement: One or more individual(s) will be enrolled for FEP services in each team
Objective: Pilot a program to step down/transition participants from full NAVIGATE services.

Activity: The purpose, role and responsibilities of step-down coordination will be defined in the context of the NAVIGATE model of care

Responsible Staff: Program Director of ETCH, LLC; Network180

Date Range: 04/01/2019 - 09/30/2019

Expected Outcome: The purpose, role and responsibilities will be defined

Measurement: A document outlining the purpose, role, and responsibilities will be available

Activity: An individual will be hired for the role of step-down coordination

Responsible Staff: Program Director of ETCH, LLC

Date Range: 04/01/2019 - 09/30/2019

Expected Outcome: A person will be hired

Measurement: One individual will fulfill the role

Activity: A protocol for measuring success of step-downs will be identified

Responsible Staff: Network180; Program Director of ETCH, LLC

Date Range: 04/01/2019 - 09/30/2019

Expected Outcome: A protocol will be identified

Measurement: A protocol will be identified

Activity: The outcome protocol will be implemented

Responsible Staff: Program Director of ETCH, LLC

Date Range: 04/01/2019 - 09/30/2019

Expected Outcome: The protocol will be implemented

Measurement: Data will begin to be collected
### Program Budget Summary

**PROGRAM / PROJECT**  
Comprehensive Services for Behavioral Health-2019 / 5/17/2019

**CONTRACTOR NAME**  
Kent County CMH Authority network180

**MAILING ADDRESS (Number and Street)**  
3310 Eagle Park Drive NE

**CITY**  
Grand Rapids

**STATE**  
Mi

**ZIP CODE**  
49525

**FEDERAL ID NUMBER**  
38-3672594

**DATE PREPARED**  
5/17/2019

**BUDGET PERIOD**  
From: 10/1/2018  To: 9/30/2019

**AMENDMENT #**  
1

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### DIRECT EXPENSES

**Program Expenses**

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<td>2 Fringe Benefits</td>
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<td>3 Travel</td>
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<tr>
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**Total Program Expenses**  
2,221,223.00  2,221,223.00

**TOTAL DIRECT EXPENSES**  
2,221,223.00  2,221,223.00

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### INDIRECT EXPENSES

**Indirect Costs**

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**Total Indirect Costs**  
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**TOTAL INDIRECT EXPENSES**  
0.00  0.00

**TOTAL EXPENDITURES**  
2,221,223.00  2,221,223.00

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### SOURCE OF FUNDS

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